



UTPB MORE EFFICIENT WITH DIGITECH

Before PaperVision.net, the staff at The University of Texas of the Permian Basin (UTPB) was getting their exercise; more than they wanted. It wasn't unusual for faculty members to run between offices trying to find student information. The situation was inconvenient for everyone involved.

E-Software Solutions (Midland, TX), a Digitech (Denver, CO) reseller, has extensive experience with imaging systems in a college setting and is familiar with managing the needs of different departments. After E-Software demonstrated Digitech's products, UTPB purchased the imaging software, PaperFlow™ and internet retrieval package, PaperVision.net®.

Denzil West, president of E-Software comments, "They were impressed with the system's capabilities at a price that was amazingly affordable."

Now, as student information is submitted to the admissions office, it is imaged using PaperFlow. Through PaperVision.net the faculty electronically accesses the information which ranges from transcripts to loan applications. Using document security, the IT department determines who has access to what information, keeping the data secure.

Marlene Blumentritt, programmer analyst for UTPB, oversees the system. She notes that they can download student information from their records system and use match and merge to upload the data to PaperFlow. It is then indexed and searchable by student name, ID, major, etc.

The financial aid office uses the software to image and retrieve all paperwork. The office verifies 30-50 students a day to ensure their information is in order. A process that once took up to 10 minutes per record has been cut in half.

Robert Vasquez, director of financial aid, has been impressed with the results, "It works great; we can go right to the electronic document instead of searching through a box. The time savings is significant."

Ease of use is critical. Work-study students, who may change each semester, can learn the system quickly and put it to use immediately.

Vasquez noted they are moving closer to a paperless office. "We are still required to keep some paper files, but have purged others that are no longer needed."

Academic counselor Louise Whelan is another fan of the system. She spent a large portion of her day searching for student records. PaperVision.net is a simple alternative.

In the past when a student came to her office, she often needed to walk across campus to find what she needed. Now she logs in to her computer. "I use PaperVision.net almost every minute of every day. Our office is now more professional and efficient."

In the event that a student's specific advisor isn't available, any counselor in the major can access their class schedule and requirements.

UTPB's registrar office has seen an improvement in daily operations. Because staff can access files simultaneously, it eliminates the frustration of sharing a single paper copy.

Margaret Whitehead, registrar, feels the software also addressed security issues, "In the event of a flood or a fire, our files would be gone, but now the images are backed-up and safe."

Dr. Barbara Scoffield, coordinator of graduate business studies, added, "This system is a real boon to the distance education initiative at UTPB. MBA Online advisors, whose students take web-based courses at eight different UT components, have a central location to view semester transcripts as they arrive from collaborating institutions."

Blumentritt finds the system reliable and is pleased with Digitech's tech support. "I really lean on their technicians. They are helpful, prompt and professional. Each time I call I receive an answer. Digitech also allows their customers to request product enhancements which impressed me."

She credits e-Software Solutions with giving UTPB an easy start, "They always came to help when I called."

For more information, visit www.digitechsystems.com or call 888 374-3569.